NICKI A. BURKE
Surrogate
Salem County Surrogate's Court
Probate Fact Sheet

Applicant

Decedent's name:_____
(name as it appears on the Last Will & Testament)

☐ name of decedent as it appears on death cert:_____
a/k/a_____
a/k/a_____
☐ address as it appears on certificate of death_____
☐ domicile at time of death - mailing address: _____
_____
☐ township of: _____ ☐ county of:_____

√ Marital status of decedent & other information:
☐ married
☐ widowed
☐ single, never married
☐ divorced
☐ certified domestic partnership
☐ civil union

√ Will & date information:
☐ Will – number of pages of will: _____
☐ social security #: _____
☐ date of death: _____
☐ date of birth: _____
☐ date of will: _____
☐ executor clause/article/item number: _____
☐ is will self-proving ☐ yes ☐ no If not, please list names & addresses of witnesses
_____
_____
☐ entire estate to class "A" beneficiaries ☐ yes or ☐ no
☐ NJ Real Property ☐ yes ☐ No
☐ tangible personal asset sheet for filing? ☐ yes ☐ no
☐ # of executor short certificates requested [_____]
☐ Codicil - date of codicil, if one: _____
☐ Codicil - # of pages: _____
☐ is codicil witnessed? ☐ yes ☐ no if not, please list names & addresses of witnesses
_____
☐ deaths occurring **01/01/18** or later – do not need estate value
☐ No or Yes Decedent date of death **01/01/17 – 12/31/17**–is the estate value over $2 million?
☐ No or Yes Decedent date of death **PRIOR to 01/01/17** – is the estate value over $675,000?

Executor/Co-Executors via will or court order:
☐ 1st appointed
☐ co-executor

☐ alternate appointed
☐ acting
☐ renouncing
☐ incapacitated
☐ deceased
Name: _____
☐ is appointed executor name in executor clause of will different than current legal name? If yes, what is executor current legal?_____
☐ relationship to decedent, if any:_____
☐ age: _____ (must be 18 or older)
☐ phone: (_____) _____
☐ cell: (_____) _____
☐ address (mailing) _____
☐ county of residence: _____
☐ e-mail: _____
☐ applicant is Not an attorney-at-law
☐ applicant is currently or was previously an attorney-at-law
☐ is executor divorced from the decedent ☐ no ☐ yes
☐ do you have a divorce decree that addresses probate of the will ☐ no ☐ yes, if yes, please provide a copy of the divorce decree

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List all next of kin /beneficiaries/charities, etc.: Begin with spouse & children (guardian of minor children) Include stepchildren. If none of the above, include parents and/or siblings. Indicate if they will be renouncing (*use reverse side or additional sheet if necessary.*)

children of decedent from PRESENT marriage:	YES ☐	NO ☐
children of decedent-previous relationship-not child of spouse?	YES ☐	NO ☐
children of surviving spouse-stepchild of decedent?	YES ☐	NO ☐
children of deceased children?	YES ☐	NO ☐
stepchildren	YES ☐	NO ☐

☐ is a beneficiary developmentally disabled? ☐ yes ☐ no

☐ does the decedent own <u>any</u> real property ☐ yes ☐ no

☐ does the decedent own real property in another county or state? ☐ yes ☐ no
Location of real estate in other county or state: _____
_____

Name-relationship to decedent, address, age if minor, renouncing (*use reverse side or additional sheet if necessary.*)

Name:_____relationship_____
Address & County:_____Age _____
_____ ☐ minor

Name:_____relationship_____
Address & County:_____Age _____
_____ ☐ minor

Name:_____relationship_____
Address & County:_____Age _____

_____ ☐ minor
Name:_____relationship_____
Address & County:_____Age _____
_____ ☐ minor
Name:_____relationship_____
Address & County:_____Age _____
_____ ☐ minor
Name:_____relationship_____
Address & County:_____Age _____
_____ ☐ minor
Name:_____relationship_____
Address & County:_____Age _____
_____ ☐ minor
Name:_____relationship_____
Address & County:_____Age _____
_____ ☐ minor
Name:_____relationship_____
Address & County:_____Age _____
_____ ☐ minor
Name:_____relationship_____
Address & County:_____Age _____
_____ ☐ minor

Attorney: _____
Firm: _____
Address: _____
_____
Phone: (_____)_____ FAX: (_____)_____
E-Mail: _____

Appointments are not required, but if you would like to schedule, please call (856) 935-7510 ext. 8323 or 8121

If filing by mail, provide Applicant Fact sheet, certified death certificate, and original signed Will. Sending original Will by regular mail is not recommended

Nicki A. Burke, Salem County Surrogate
Surrogate's Court of Salem County
Administration Building, 2nd Floor ● 94 Market Street, Salem, NJ 08079
Tel. (856) 935-7510 Ext. 8323 FAX: (856) 339-9359
E-Mail: Surrogate@salemcountynj.gov ● Nicki.Burke@salemcountynj.gov
Website: www.surrogate.salemcountynj.gov ● Facebook: Salem County Surrogate ● Twitter: @NickiABurke2