

NICKI A. BURKE, Surrogate

Surrogate of Salem County
Administration Building, 2nd Floor
94 Market Street, Salem, NJ 08079

Phone: (856) 935-7510 Ext. 8323 • FAX: (856) 339-9359

E-mail: surrogate@salemcountynj.gov * Website: www.surrogate.salemcountynj.gov

Facebook: Salem County Surrogate * Twitter: @NickiABurke2

Applicant fact sheet - Guardian of a Minor – Property only
Deposit to Salem County Surrogate’s Intermingled Account (SITF)

Date: _____

Surrogate’s Court docket #: SLM- _____

Superior Court docket # from Order: _____

(will have only if deposit is superior court ordered)

NOTE: Guardianship of Property requires both parents to be appointed, or if only one parent will be appointed, the other parent must sign a consent.

Minor:

Last: _____

First: _____

Middle: _____

must be name as it appears on ¹birth certificate & ²social security card

(if they don’t have these documents can update later in certain instances)

address of minor: _____

date of birth: _____

age: _____

social security# _____

amount of deposit to SITF: _____

where are the funds coming from: estate, court ordered, financial institution, etc...? _____

Note: Consents are required pursuant to statute if both parents are not making application for Guardianship. Contact our office for information regarding Consent.

Legal name, address, phone number, relationship to minor: (include all siblings of minor)

MOTHER:

- name: _____
 - if deceased, need date of death: _____
 - acting as Guardian of the Property
 - OR consenting to another - Consent is required if not acting, unless the court order specifically waives the requirement by the Surrogate.
 - phone: (_____) _____
 - cell: (_____) _____
 - other phone: (_____) _____
 - address: _____
-
- e-mail: _____

FATHER:

- name: _____
 - if deceased, need date of death: _____
 - acting as Guardian of the Property
 - OR consenting to another - Consent is required if not acting, unless the court order specifically waives the requirement by the Surrogate.
 - phone: (_____) _____
 - cell: (_____) _____
 - other phone: (_____) _____
 - address: _____
-
- e-mail: _____

NAME (if guardian to be appointed is other than parent(s):

- name: _____
 - acting as Guardian of the Property
 - OR consenting to another - Consent is required if not acting, unless the court order specifically waives the requirement by the Surrogate.
 - phone: (_____) _____
 - cell: (_____) _____
 - other phone: (_____) _____
 - address: _____
-
- e-mail: _____

NAME (if guardian to be appointed is other than parent(s):

name: _____
 acting as Guardian of the Property
 OR consenting to another - Consent is required if not acting, unless the court order specifically waives the requirement by the Surrogate.
 phone: (_____) _____
 cell: (_____) _____
 other phone: (_____) _____
 address: _____

 e-mail: _____

RELATIVES OF MINOR:

name: _____
 age: _____
 address: _____

relationship to minor: _____

name: _____
 age: _____
 address: _____

relationship to minor: _____

name: _____
 age: _____
 address: _____

relationship to minor: _____

name: _____
 age: _____
 address: _____

relationship to minor: _____

name: _____
 age: _____
 address: _____

relationship to minor: _____

If funds are located with a company, provide:

- company name: _____
- company address: _____
- company contact person: _____

If funds are coming from an estate of a decedent, provide:

- Name of decedent: _____
- Name of Executor or Administrator of the decedent's estate: _____
- Address of Executor or Administrator: _____

Required Documents:

1. photocopy of the minor's birth certificate
2. photocopy of the minor's social security card
- 3A. file-stamped copy of Superior Court Order (friendly hearing)

OR

3A. Order For Deposit of Funds In Lieu of Filing Bond... Surrogate's Court will prepare & present to Superior Court Probate Judge for signature.

Fees:

- Check/money order/cash payable to: Salem County Surrogate's Court
*please contact our office for correct fee
*Salem County does not presently accept debit or credit cards

Guardianship packet \$ 50.00

- Guardianship of a Minor – Property Only \$50.00
- n/a or Order: pages @ \$5.00 per page: \$_____
- n/a or Consent(s) \$5.00 per page \$ _____ for 1st consent, \$3.00 each additional

Attorney:

Name: _____

firm: _____

address: _____

phone: (_____) _____

e-mail: _____

