

NICKI A. BURKE, Surrogate
Salem County Surrogate's Court

APPLICANT - Probate fact sheet (not for use for non-resident decedent)

applicant sign documents in Surrogate's office

OR

pick-up of documents for signature, take to Notary, and return for filing:

applicant will pick-up OR attorney will pick-up

Surrogate issued documents mailed to: applicant OR attorney

Required to initiate the Probate process:

Last Will & Testament-original signature document, cannot be a copy: if not personally delivering, you are advised to send via FedEx, UPS, certified/registered mail. It is never advised to send via regular mail due to the possibility of losing the original.

Certified Certificate of Death (raised seal)

Probate filing fee, payable to Salem County Surrogate - contact our office for fee Information. Payment is via check, money order, or cash (-debit/credit not yet accepted).

DANIEL'S LAW (P.L. 2020, c. 125) protects the personal information of active or retired judges, prosecutors, law enforcement officers, and their immediate family members.

Decedent:

Last: _____

First: _____

Middle: _____

Suffix: _____

Registered under Daniel's Law no yes

a/k/a for decedent – other names assets may be titled in:

a/k/a _____

a/k/a _____

domicile at time of death - address: _____

township of: _____ county of: _____

number of Executor Short Certificates requested: _____

Marital status of decedent & other information:

married

widowed

single, never married

divorced

certified domestic partnership

- civil union
- NJ Real Property yes No
- tangible personal asset sheet for filing? yes no
- CODICIL, if one, include the original document
- CODICIL, additional

1. Executor: via Will OR court order:

Name: _____

- relationship to decedent, if any: _____
- age: _____ (must be 18 or older)
- phone: (_____) _____
- cell: (_____) _____
- address (mailing) _____

- county of residence: _____
- e-mail: _____
- applicant is Not an attorney-at-law
- applicant is currently or was previously an attorney-at-law
- is executor divorced from the decedent no yes
- do you have a divorce decree that addresses probate of the will
 no yes, if yes, please provide a copy of the divorce decree
- registered under Daniel’s Law no yes

2. Co-Executor: via Will OR court order:

Name: _____

- relationship to decedent, if any: _____
- age: _____ (must be 18 or older)
- phone: (_____) _____
- cell: (_____) _____
- address (mailing) _____

- county of residence: _____
- e-mail: _____
- applicant is Not an attorney-at-law
- applicant is currently or was previously an attorney-at-law
- is executor divorced from the decedent no yes

do you have a divorce decree that addresses probate of the will
 no yes, if yes, please provide a copy of the divorce decree
 registered under Daniel’s Law no yes

If any named Executor in the Will chooses to renounce their right for appointment of Executor, list name(s) below. Our office will prepare the renunciation(s) for signature.

Name: _____

Name: _____

List all next of kin /beneficiaries/charities, etc.: Begin with spouse & children (guardian of minor children) Include stepchildren. If none of the above, include parents and/or siblings. Indicate if they will be renouncing (*use reverse side or additional sheet if necessary.*)

- children of decedent from PRESENT marriage:
- children of decedent-previous relationship-not child of spouse?
- children of surviving spouse-stepchild of decedent?
- children of deceased children?
- stepchildren
- is a beneficiary developmentally disabled? yes no
- does the decedent own any real property? yes no
- does the decedent own real property in another county or state?
 yes no

Location of real estate in other county or state: _____

Name, relationship to decedent, address, age if minor
(use reverse side or additional sheet if necessary.)

DANIEL’S LAW (P.L. 2020, c. 125) protects the personal information of active or retired judges, prosecutors, law enforcement officers, and their immediate family members. Please note on this Applicant Fact sheet any person that is a part of this estate, and their immediate family members, that are registered under Daniel’s Law. Their personal information will be redacted.

1-Name: _____

address: _____

Relationship to decedent: _____

Age if a minor: _____

registered under Daniel’s Law no yes

2-Name: _____
address: _____

Relationship to decedent: _____

Age if a minor: _____

registered under Daniel's Law no yes

3-Name: _____
address: _____

Relationship to decedent: _____

Age if a minor: _____

registered under Daniel's Law no yes

4-Name: _____
address: _____

Relationship to decedent: _____

Age if a minor: _____

registered under Daniel's Law no yes

5-Name: _____
address: _____

Relationship to decedent: _____

Age if a minor: _____

registered under Daniel's Law no yes

6-Name: _____
address: _____

Relationship to decedent: _____

Age if a minor: _____

registered under Daniel's Law no yes

7-Name: _____
address: _____

Relationship to decedent: _____

Age if a minor: _____

registered under Daniel's Law no yes

Is an Attorney representing the estate?

Attorney: _____

Firm: _____

address: _____

phone: (_____) _____

e-mail: _____

NOTES/DIRECTIONS:

Nicki A. Burke
Salem County Surrogate's Court Judge
Deputy Clerk to the Superior Court
Surrogate's Court of Salem County
174 East Broadway, 2nd Floor, Salem, NJ 08079
Tel. (856) 935-7510 Ext. 8323 FAX: not currently operational (856) 339-9359
E-Mail: Surrogate@salemcountynj.gov
Website: www.surrogate.salemcountynj.gov